

June 9, 2011  
Nemaha Natural Resources District  
Regular Meeting  
Tecumseh, Nebraska

1. **CALL TO ORDER/ROLL CALL/MOMENT OF SILENCE**

Chair Beethe called the four hundred thirty-third meeting of the Nemaha Natural Resources District Board of Directors to order at 8:07 p.m. Thursday, June 9, 2011, at the NRD Headquarters in Tecumseh, Nebraska.

<b>DIRECTORS</b>	John Albrecht	Mike Gilson	Duane Sugden
<b>PRESENT:</b>	Charles Bausch	Ted Godemann	Steve Sugden
	Lisa Beethe	Wayne Goering	William Umland
<i>*Left early</i>	Rob Bohling*	William Niedfeldt	Bruce Walker
	Charles Duryea	Don Siske	Tom White
	Orval Gigstad	Mike Speece*	

<b>DIRECTORS</b>	Dave Guhde	Dan Watermeier
<b>ABSENT:</b>	Scott Kudrna	Paul Weber

<b>STAFF</b>	Bob Hilske, Manager
<b>PRESENT:</b>	Scott Nelson, Assistant Manager
	Jane Kuhl, Administrative Assistant
	Allison Caspers, Administrative Assistant

<b>GUESTS</b>	Roger Reichmuth, NRCS, Tecumseh
<b>PRESENT:</b>	Judy Albrecht, Nebraska City

Following the Pledge of Allegiance, a moment of silence was observed. Chair Beethe announced that the Open Meetings Act was posted at the back of the room.

2. **PROOF OF PUBLICATION**

Proof of Publication was presented and is on file.

3. **EXCUSED ABSENCES**

**White moved, seconded by Siske, to approve the excused absences requested by Scott Kudrna, Dan Watermeier, and Paul Weber. Motion carried on consent agenda.**

4. **OPEN FORUMS**

All NRD directors, staff, and guests introduced themselves.

5. **MINUTES**

**White moved, seconded by Siske, to approve the minutes as presented. Motion carried on consent agenda.**

6. **TREASURER'S REPORT**

**White moved, seconded by Siske, to approve the Treasurer's Report as submitted. Motion carried on consent agenda.**

7. **STAFF REPORT**

Hilske reviewed his written report. Nelson reviewed his report.

8. **AGENCY/ASSOCIATION REPORTS****A. Natural Resources Conservation Service**

Roger Reichmuth reviewed his written report. He added that more CSP funds have been received. The local work group meeting had also been scheduled for June 16, and he invited anyone from the board to attend.

**B. Five Rivers RC&D**

Hilske reported that it appears the RC&D would be able to stay at their present location for the next year, so they would not be requesting to use our basement at this time.

**C. Nebraska Association of Resources Districts**

Gigstad reported that their board meeting would be coming up the following week in Alliance in conjunction with the annual basin tour. He also commented on a story on NPR about dam rehab and the opportunity to get the word out on that subject. Hilske also reported on some of the legislation of interest.

**D. Nebraska Natural Resources Commission**

Hilske explained that Watermeier was unable to be at this board meeting because he had a Commission meeting in Sidney.

9. **STANDING COMMITTEES****A. Programs & Projects Committee**

1. *Bids to Construct the Mertes Structure in Duck Creek Watershed:* Bids received were as follows:

<b>Contractor</b>	<b>Bid</b>
Luetchens Land Co., Murdock	\$66,826.00
Gyhra Construction, Pawnee City	\$74,237.00
B.A.B., Inc., Adams	\$82,522.27
Prange Construction, Inc., Adams	\$87,443.00
Shanahan Bros., Lincoln	\$93,974.50
Malone Construction, Douglas	\$103,799.86
Kreifels Conservation, Nebraska City	\$130,957.90
Engineer's Estimate: \$69,000.00	

**Godemann moved, seconded by D. Sugden, to approve the low bid of \$66,826.00 submitted by Luetchens Land Co. for construction of the Mertes grade control structure in the Duck Creek Watershed.** Nelson reported he had checked references on this contractor since they had not worked for our District before and received favorable information. After further discussion, **motion carried.**

**AYE:** Albrecht, Bausch, Beethe, Bohling, Duryea, Gigstad, Gilson, Godemann, Goering, Niedfeldt, Siske, Speece, D. Sugden, S. Sugden, Umland, Walker, White

**NOT PRESENT:** Guhde, Kudrna, Watermeier, Weber

2. *Well Permit Applications:* None received. No action.

## **B. Operations & Education Committee**

1. *Proposals from Consultants to Assist with Steamboat Trace Improvement Plan:*

Umland explained that three firms were contacted but only two submitted proposals. The work will include identifying and prioritizing trail improvements, preparing conceptual design plans, and identifying funding sources. Proposals included a lump sum fee and were as follows:

V&K Engineering	\$6,000
JEO Consulting	\$39,000

**Umland moved, seconded by Speece, to negotiate a contract with V&K Engineering to assist with preparation of an improvement plan for the Steamboat Trace.** Bohling questioned how we have gotten by without something like this for so long and whether it was necessary now. Umland felt it would give us some guidance to reduce future maintenance. Hilske added that there are routine drainage issues to address in addition to flooding issues. Discussion was held on the chances of finding grants to help with these issues. Upon roll call vote, **motion carried.**

**AYE:** Albrecht, Bausch, Beethe, Bohling, Duryea, Gigstad, Gilson, Godemann, Goering, Niedfeldt, Siske, Speece, D. Sugden, S. Sugden, Umland, Walker, White

**NOT PRESENT:** Guhde, Kudrna, Watermeier, Weber

**C. Executive Committee**

1. **Request by Five Rivers RC&D to Locate their Office in NRD Basement:** No action required since the RC&D has secured a lease in their current building.
2. **Bids to Provide Weekly Janitorial Service:** Bids received for a three-year, annually renewable contract to clean the NRD's offices were as follows:

Bidder	Bid (per month)		
	Year 1	Year 2	Year 3
Marvin Page, Jr., Cook	\$250	\$250	\$250
Judith Schmidt, Sterling	\$270	\$280	\$290
Kristi Carmine, Tecumseh	\$425	\$450	\$450
Steve Helser, Tecumseh	\$500	\$520	\$540
Barbara Gottula, Tecumseh	\$800	\$850	\$900
Mike Phroper/Midwest Cleaning Service, Steinauer	\$1,450	\$1,475	\$1,500

**Gigstad moved, seconded by Siske, to approve the bid of \$250/month from Marvin Page, Jr., for a 3-year, annually renewable contract to provide janitorial services for the NRD offices; in the event this bidder cannot meet all contract requirements, staff is authorized to proceed with initiating a contract with one of the next two lowest bidders, respectively.** Bids include all services, supplies, and requires the successful bidder to provide proof of liability insurance and, if applicable, workers compensation insurance. **Motion carried.**

**AYE:** Albrecht, Bausch, Beethe, Bohling, Duryea, Gigstad, Gilson, Godemann, Goering, Niedfeldt, Siske, Speece, D. Sugden, S. Sugden, Umland, Walker, White

**NOT PRESENT:** Guhde, Kudrna, Watermeier, Weber

3. **NRD's FY2012 Salary Schedule:** Bohling stated that the insurance premiums came out very favorable, and two proposals were presented for board consideration. Hilske explained the changes to the insurance rates, which resulted in about a one percent increase overall since last year. However, the budget will be less than last year because of changes in personnel and coverage selected by employees. Therefore, he was proposing a 2.4 percent increase in salaries, which would result in a 2 percent total increase in salaries and insurance combined. Duane Sugden expressed concern that this was not enough and would not even cover cost of living increases. Beethe agreed that it would not cover cost of living but felt we could not make up that much with the economy the way it is now and still remain fiscally responsible. Bohling agreed that we need to provide competitive salaries and that the board values the employees but that it is difficult to provide larger increases.

**Gigstad moved, seconded by Siske, to approve a 2.4 percent salary increase for all employees effective July 1, 2012. With no further discussion, motion carried.**

**AYE:** Albrecht, Bausch, Beethe, Bohling, Duryea, Gigstad, Gilson, Godemann, Goering, Niedfeldt, Siske, Speece, D. Sugden, S. Sugden, Umland, Walker, White

**NOT PRESENT:** Guhde, Kudrna, Watermeier, Weber

**4. *Potential Resolution Encouraging Changes to State Well Decommissioning Program:***

Hilske explained that state funds for well decommissioning come from well registrations and that to be eligible for them we are required to budget at least \$10,000 as our match. However, the amount from the state has steadily decreased over the past few years; but Districts are still required to budget the \$10,000 even though we are not required to spend that money. While our District would probably continue to budget this much, some District's might find it difficult to budget the funds just to get a small amount from the state. Hilske suggested to either eliminate or reduce the required budgeted match or eliminate the well decommissioning fund altogether and instead put those funds in the water quality fund, where they could still be used for well decommissioning. It was board consensus that he should proceed with drafting a resolution to this effect for further board consideration.

**10. FY2012 BUDGET**

Caspers thanked the members of the budget committee who helped review the proposed budget. She reviewed the budget timeline and budget summary pointing out that revenues were based mainly on last year's figures so far. Duane Sugden asked if our cash reserve is large enough, and Hilske replied that it has been adequate because we budgeted for some projects that did not get finished. A more detailed budget will be presented again in July. The budget committee will meet again between the July and August meetings to help finalize the budget.

**11. ANNOUNCEMENTS, JULY MEETING DATE/TIME & AGENDA ITEM REQUESTS**

Hilske reminded everyone about the upcoming grand reopening of Iron Horse Trail Lake on June 25. The next board meeting is scheduled for Thursday, July 14, at 8:00 p.m. with committee meetings prior.

**12. CONSENT AGENDA**

**White moved, seconded by Siske, to approve the consent agenda.** Consent agenda items: Excused Absences, Minutes, Treasurer's Report. **Motion carried.**

**AYE:** Albrecht, Bausch, Beethe, Duryea, Gigstad, Gilson, Godemann, Goering, Niedfeldt, Siske, D. Sugden, S. Sugden, Umland, Walker, White

**NOT PRESENT:** Bohling, Guhde, Kudrna, Speece, Watermeier, Weber

13. **ADJOURNMENT**

**White moved, seconded by Siske, to adjourn. Motion carried.**

**AYE:** Albrecht, Bausch, Beethe, Duryea, Gigstad, Gilson, Godemann, Goering, Niedfeldt,  
Siske, D. Sugden, S. Sugden, Umland, Walker, White

**NOT PRESENT:** Bohling, Guhde, Kudrna, Speece, Watermeier, Weber

The meeting adjourned at 10:10 p.m. The next regular meeting of the Board of Directors will be Thursday, July 14, 2011, at 8:00 p.m. at the NRD headquarters at 62161 Hwy 136 in Tecumseh.

*Approved 7/14/11*

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Secretary, Nemaha Natural Resources District