

JOB DESCRIPTION – SUMMER FIELD EMPLOYEE

Nemaha Natural Resources District

(March 1, 2020)

General Description and Responsibilities:

The position of Summer Field Employee (SFE) is an occasional position with the Nemaha Natural Resources District (District) and operates out of its headquarters located in Tecumseh, Nebraska. The position qualifies as “non-exempt status” as defined in the federal Fair Labor Standards Act. This position is directly accountable to the Assistant Manager (AM). Main duties of the Summer Field Employee are assisting field team members with various field operations including but not limited to the operations and maintenance of District flood control structures, maintenance of District recreational areas, and maintenance of the Steamboat Trace Trail. Other duties of the SFE include assisting with the maintenance of the District Headquarters, shop, and vehicles.

Specific Duties:

- Assist field team members with responding to daily events and emergencies relating to the operation and maintenance of District flood control structures.
- Assist field team members with operations of District tree planting program.
- Assist field team members with operations of District grass drilling program.
- Assist field team members with maintenance of District recreational areas and the Steamboat Trace Trail.
- Assist field team members with maintenance of District Headquarters, shop and vehicles.
- Complete other duties as assigned by the General Manager (GM) or AM.

Employment Period:

The period of employment for the SFE position usually is from mid-May through mid-August but is flexible based on the schedules of interested applicants.

Compensation:

Compensation for the 2020 employment period will be \$9.50 per hour. The position is not eligible for benefits. Normal work hours are 8:00 a.m. to 4:30 p.m. Monday through Friday.

Qualifications:

Must be an honest, hardworking individual 18 years of age or older who is capable of performing manual labor in an outdoor environment. Interested applicants must also possess a valid driver’s license.

How to Apply:

Resumes or job applications are due by 4:30 pm on Friday, April 17, 2020. Currently we are discouraging applications from being submitted in person. Acceptable means of submittal are by either email, regular mail or by fax. Job applications can be downloaded from our website at www.nemahanrd.org

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